

What is enterprise mentoring?

An effective joint enterprise mentoring relationship gives the 'Mentee' an opportunity to receive short-, medium- or long-term personal and professional support.

The relationship enables the mentee to explore his or hers personal and professional situation in order to develop goals that will have a positive impact on their business.

Our mentors' will have experience and skills to give the right level of support

What is enterprise support?



Enterprise support covers a wide range of activities that provides support for a business, whether up and running or just starting out, our enterprise support includes short and long term support

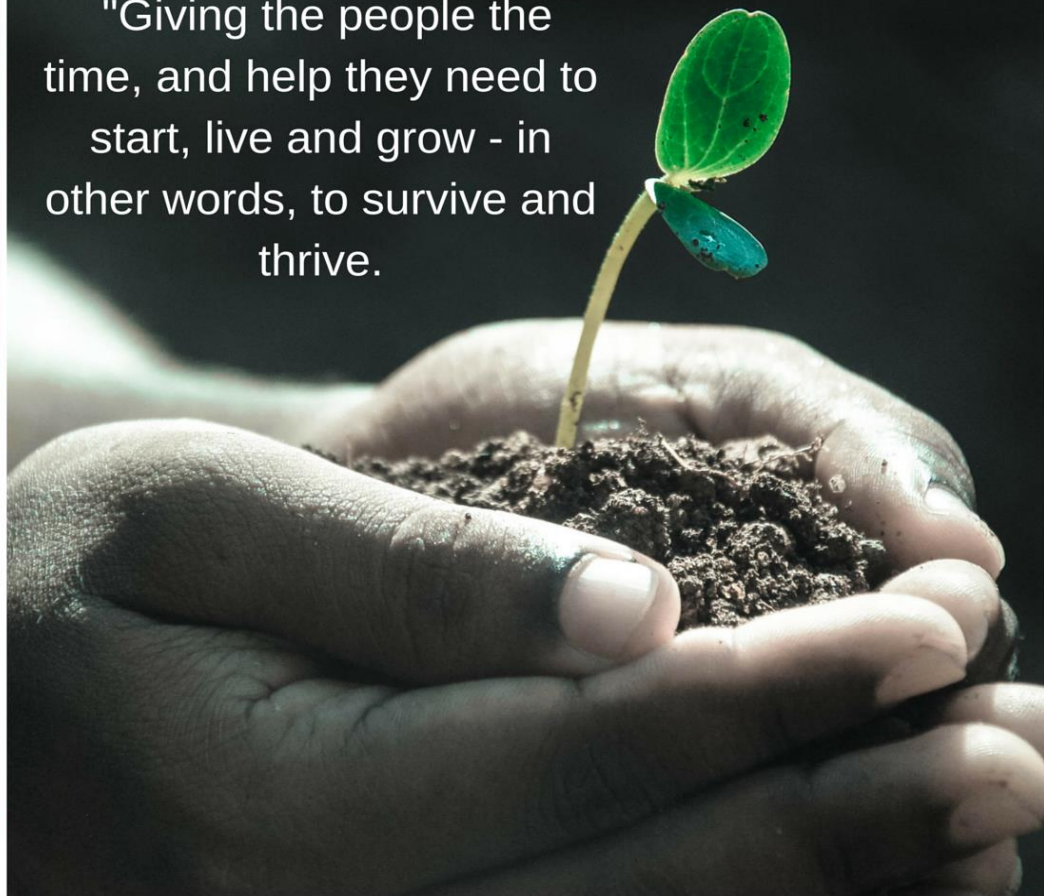


Criteria

- ✓ 25 and over
- ✓ Single Parent
- ✓ Ex-offender
- ✓ All 3

Looking on being self-employed?

"Giving the people the time, and help they need to start, live and grow - in other words, to survive and thrive.



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Introduction

Point 1 Action Plan

IN THIS SECTION:

- Programme registration – 1 hour
- Introduction and Programme outline – 1 hour
- Motivational Workshop – 2 hours
- Online Turn 2 Us – 1 hour
- HMRC Assessment – 1hour

Total Hours: 6 hours

Point 2 Business Plan

IN THIS SECTION:

- Register (Student cost: Free or £14 per month)
30 minutes
- How it works - 1 hour
- Enloop tutor guide- 1 hour
- Develop Business Plan – 4 hours

Total Hours: 6 hours 30 minutes

Branding

Point 3 Marketing

IN THIS SECTION:

- Register and short tutorial on Instant Print
30 minutes
- Design Business Card (Student cost: £23.00 for 500 cards) – 1 hour
- Design Flier – Instant Print (Student Cost: £20 for 500 A5 Full Colour) - 1 hours
- 1and1 register and short tutorial (Student cost: £1.99)
1 hour
- Build website – (Student cost: £4.99 for domain, £4.99 per month thereafter) – 2 hours
- Create email – 30 minutes

Total Hours: 6 hours

Notification

Point 4 Change of Circumstance

IN THIS SECTION:

- Register with HMRC – 1 hour
- Apply for UTR Number (unique Tax Reference Number) – 1 hour
- Complete Working Tax Qualification Calculator Working – 30 minutes
- Apply for Working Tax Credit or Change Circumstance 1 hour
- Close JSA Claim – 30 minutes

Total Hours: 4 hours

Meeting Criteria's

Point 5 Housing benefit

IN THIS SECTION: **Housing benefit**

- Notify Housing benefit of change of circumstance
30 minutes
- Book appointment – 30 minutes
- Complete Earnings project Form – 30 minutes
- Copy Business Plan to hand in - 30 minutes

Total Hours: 2 hours